



## HOW TO FILL OUT THE REUNION REGISTRATION FORM

1. Download the [REGISTRATION FORM](#) to your phone or computer. You need to have Acrobat Reader in order to open the file.
2. Because we have several married alumni, both are able to register using one form.
3. **PARTICIPANT #1:** Complete the section. Note, if you don't have a home phone, please list your mobile number. Also, please use your personal email address. Work emails change over time (retirement, moving to a new job, etc).
4. **PARTICIPANT #2:** *This section is for alumni use only.* If you are married to an alumnus, this is where you will fill out the info. Please complete all the info asked for.
5. **GUESTS:** This is where you will put your spouse (non-alumni), friends, and family that are attending the reunion with you. Please note that ***all guests must be 21 years old*** as of July 10, 2025.
6. **PAYMENT INFORMATION:** Please add up the number of attendees and put that number in the **NUMBER OF REGISTRATIONS** box. Multiply that number by \$75 and put that total amount in the **TOTAL AMT DUE** box.
7. **SUBMIT THE FORM.** Once you've completed filling out the form click the **SUBMIT** button.
8. **MAKE PAYMENT:** Click on **MAKE PAYMENT**. Here, you will have the option to pay using PayPal, Venmo, or by using your debit or credit card.
9. **IF THE SUBMIT BUTTON DOESN'T WORK FOR YOU EMAIL THE COMPLETED FORM:** Email the completed form to me at [lejeunealumni@gmail.com](mailto:lejeunealumni@gmail.com). When I receive the form, I will email you back letting you know that I received it. ***It will not be right away.*** If you have not received an email from me within 24 hours, the form did not go through. Try again, and if it still doesn't come through, email me at [lejeunealumni@gmail.com](mailto:lejeunealumni@gmail.com) and let me know.
10. **If the MAKE PAYMENT button doesn't work for you here is the payment link:**  
<https://www.paypal.com/ncp/payment/XFGYBGDQDNAAE>
11. Under **ALUMNI REGISTRATION** enter the **TOTAL AMOUNT DUE** for your registration.
12. After entering the amount, hit your preferred method of payment.
13. Once payment has been made, your method of payment should give you a receipt.